

Employer Approval for Alaska Limited Governmental Notary Commission

The Lieutenant Governor may commission Limited Governmental Notaries Public, who are State, municipal or federal employees authorized to use the notary seal for official government business. The term of a Limited Governmental Notary Public commission coincides with the term of government employment.

1. Applicant Information and statement

Printed Full Name _____

I understand that as a Limited Governmental Notary Public I am only allowed to perform notarial services for the official governmental business of my employer for a term that expires with the termination of my employment with this employer.

Signature _____

Date _____

2. Name of Employer UNIVERSITY OF ALASKA

Employer is (check one): State Government Municipal Government Federal Government

3. Department and Section _____

4. Name and physical work address (No P.O. Boxes) of the individual who is authorizing issuance of this commission

Tim Edwards, Chief Risk Officer

System Office or Risk Services

1815 Bragaw Street, Suite 206

Anchorage, AK 99508-3438

5. Contact information for the individual who is authorizing issuance of this commission

Email tmedwards202@alaska.edu

Telephone 907-786-1140

Cell Phone _____

Fax: 907-786-1412

6. Statement of Official Purpose

This commission is needed for the purpose of conducting official government business.

Signature of the individual who is authorizing issuance of this commission

Alaska Notary Commission Application

1. _____
Print your name exactly as you will sign your notarizations, and as it will appear on your notary seal and commission certificate

2. _____
Print your full name (First, Middle, Last)

3. Information about your most recent Alaska notary commission (if applicable)
Name (if different than what you entered in #1/2 above) _____
Prior Commission Number _____
Prior Commission Expiration Date _____

4. _____
Name of the city where you will perform most of your notarizations

5. Personal Contact Information:
Email _____ Please send a commission expiration reminder!
Telephone _____
CellPhone _____
Fax _____

6. Publicly Available Mailing Addr _____

11. To be commissioned as a notary public, a person

- Shall be at least 18 years of age.
- Shall reside legally in the United States.
- May not, within 10 years before the commission takes effect, have been convicted of a felony or incarcerated in a correctional facility for a felony conviction.
- May not, within 10 years before the commission takes effect have had a notary public commission revoked for failure to comply with notary law or for incompetence or malfeasance in carrying out the duties of notary public.
- Shall have established residency in this state by being physically present in the state with the intent to remain indefinitely and by maintaining a place of abode in the state.

12. Oath

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska and that I will faithfully discharge my duties as notary public to the best of my ability. The information provided on this application form is truthful and accurate and I meet all of the requirements to be commissioned an Alaska Notary Public. I acknowledge that I am personally liable for every notarial act that I perform.

Notarized Signature

Subscribed and sworn (or affirmed) to before me by _____ this _____ day of

_____, _____.

Notary Signature

My Commission Expires: _____

Alaska Notary Commission Application Form Instructions

1. State law requires consistency between the name on your notary commission certificate, notary seal and how you

11. Please carefully read the qualifications for obtaining a notary commission in Alaska. If you have ever had a notary commission denied, suspended or revoked in any jurisdiction in any country please contact the notary office for further instruction before submitting your application.
12. This oath must be administered to you by a notary public and your signature on the oath must be notarized. Before you take the oath please familiarize yourself with