

Procurement & Contract Services
PO Box 757940 Fairbanks, Alaska 99709-7940
www.oxforduniversitypress.com

Payee Name:

Permanent Address:

City:

Phone Number

Describe the services provided for the University:

Dates Performed

Is the individual receiving the honorarium an employee of the University?

Yes No

Has the individual receiving the honorarium been offered and agreed to accept payment of fee contingent upon performance?

Yes No

Is the University paying for any travel related to this honorarium, either directly to the service provider (e.g. airfare, rental car) or via a reimbursement of travel costs through a Travel Expense Report?

Yes No

Any verbal or written agreement in which the University will be obligated to pay for services or expenses or accommodations is a
